**Publication Scheme**

Information available from Fyfield Parish Council

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| **Information** | **How to obtain it** |
| Who’s who on the council and its committees | Website  Contact Clerk |
| Contact details for parish Clerk and Council members | Website  Fyfield Focus |
| Annual return form and report by auditor | Website  Contact Clerk (50p per page) |
| Finalised budget | Website  Contact Clerk (50p per page) |
| Precept | Website  Contact Clerk (50p per page) |
| Receipts, Payments and Bank Statements | Website  Contact Clerk (50p per page) |
| Financial Regulations, Standing Orders and Code of Conduct policies | Website  Contact Clerk (50p per page) |
| Dates and times of Parish council meetings | Website and noticeboard  Contact Clerk |
| Agendas of meetings | Website  Contact Clerk (50p per page) |
| Minutes of meetings | Website  Contact Clerk (50p per page) |
| Reports presented at meetings | Contact Clerk (50p per page) |
| Policies and procedures | View on website |
| Assets Register | Website  Contact Clerk (50p per page) |
| Members’ Declaration of Acceptance of Office | Website  Contact Clerk (50p per page) |
| Register of Members Interests | Website  Contact Clerk (50p per page) |

**Fyfield Parish Council Clerk** – Kim Hanley

**Email** - [fyfieldparishcouncil@gmail.com](mailto:fyfieldparishcouncil@gmail.com)

**Website** - <https://fyfieldpc.wixsite.com/fyfieldparishcouncil>

Publication Scheme adopted on 4th August 2025 full council meeting. To be reviewed August 2026.